

COMM 2303 Audio Production, Communications Dept
Spring 2021 Course Syllabus

Billy Alonzo

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Office Hours: I can be available online during my office hours so email me if you want to meet online.

Mon/Wed 9:15am – 10:45a.m, and 4:15 – 5:15pm

Tues/Thurs 1:15p.m. – 2:15p.m.

Friday 9:30 a.m. – 11:30 a.m. or by appointment

The best way to contact me is using email (not through Blackboard) I will try and respond within 24 hours if I do not please email me again.

General Information

Class Meeting Time: Monday-Wednesday 11:00 – 12:20pm

Textbook: There is no text book for this class. I will have handouts and give notes. You will need an 8gig USB drive and a SDHC card for recording and saving projects.

Attendance Policy:

Students are expected to attend class. If a student will be absent it is their responsibility to get any work missed from the instructor. If the student will be missing due to Covid-19 illness or exposure please email me to keep me informed also please do not come to class if you are ill from the cold, flu, or other illness. The student will be dropped from the class if the student has not attend class for 5 consecutive class meetings and not communicated why they are not attending class.

This is a Hands-On class so in class we cover material that explains how the equipment works so it is difficult to go back and repeat the material in class.

Grade Determination

The student's grade will be determined on the basis of the student's performance in class, attendance, exams, class work, and class projects. Activities are weighted as follows:

Class attendance	50 points
2 Exams	200 points
4 Projects	200 points
Podcast 4	400 points
Final Project	150 points

Total Points: 1000

Purpose of Course

This course will provide students with the practical experience in the operation of audio equipment, including both pre- and post- production needs. The student will gain knowledge of mixing boards, broadcast audio boards, microphones, audio recorders, and audio editing software. The student will also learn some of the terminology used in the audio recording industry. Upon completion of the class the student will have a basic understanding of audio and recording audio. The student will also understand how to record a podcast.

Course Objectives

Upon successful completion of this course, the student will be able to demonstrate a working knowledge of the following:

1. Identify audio equipment necessary for content production
2. Demonstrate understanding of effective sound editing techniques.
3. Operate studio equipment to create audio content.
4. Demonstrate basic announcing skills.
5. Knowledge of the audio files types and compressions

In this class the student will work on individual and group projects. It is important that the student attend class to be able to work on these various projects. The student will also learn to write scripts for the purpose of the projects. Creativity is expected from the student and is needed to be successful in the class.

Students Disabilities statement:

Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Service Coordinator. For more information, call or visit the special Services Office in the Student Services Building, 894-9611 ext. 2529, or 2530.

SPC Face Covering Policy:

It is the policy of South Plains College for the Spring 2021 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

Diversity Statement:

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Equal Opportunity, Harassment, and Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy Accommodations Statement (updated 6/2019)

If you are pregnant, or have given birth been within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or e-mail cgilster@southplainscollege.edu for assistance.

Campus Concealed Carry Statement- Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php) Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.